



## Trinity Elementary School Parent Teacher Organization

2811 7<sup>th</sup> Street East • West Fargo, ND 58078  
Office: 701-893-3229 • [www.jp2schools.org](http://www.jp2schools.org)

President: Heather Heick • Vice President: Courtney Lanes • Secretary: Alex Young • Treasurer: Robert Wilson  
Past President: Heidi Eukel • Teacher Ambassador: Tracy Boehm • Principal: Karissa Flieth

**JPII Mission Statement:** *To inspire excellence by teaching the total person and fostering the following of Christ, as taught by the Catholic church.*

**Trinity Mission Statement:** *To serve the students, parents and faculty of Trinity through learning, excellence, service, faith and community.*

### PTO Meeting Agenda April 18, 2023

6:30 pm – Call meeting to order

- **Welcome and prayer (Heick)**
  - Attendance: 11 people in person
- **Consent Agenda (Heick)**
  - Budget/secretary's report
    - See attachment
    - Difference in funds of \$518 online for FFF, it relates to “fees” for credit cards
    - Additional items to be discussed at May meeting with new and old board members
  - Approval of meeting minutes from last meeting
    - See PTO website
- **Principal's Report (Flieth)**
  - Communicating to parents all the events from now to end of school
  - New contracts out end of April for staffing
  - Looking for parent volunteers for Camp-Learned-A-Lot
- **Committee Reports**
  - Events Committee Report (Pfaff/Woitzel)
    - Recap:
      - March: Skating at the Lights, low attendance unfortunately.
      - April: Hosted family fun night
      - May: Donuts with Grownups upcoming
  - Staff Appreciation Committee Report (Cameron)
    - Conference meals provided last month
    - Recess duty in winter, weather was tricky
    - Staff and teacher appreciation coming up in May
- **Funding Request**
  - Games Galore last week of school; looking at May 23<sup>rd</sup> with possible budget \$2,600
- **St Seton Fundraiser**
  - Family dance party, May 12<sup>th</sup> from 2:20-3pm
- **New Business:**
  - **PTO Nominations and Elections, re-host in May**
    - Vice President:
    - Secretary:
    - Parent Ambassador Coordinator:
    - Philanthropy Chair:

- **Current positions confirmed:**
  - President: Courtney Lanes
  - Past President: Heather Heick
  - Treasurer: Robert Wilson
  - Events Committee: Ashley Woitzel & Carrie Pfaff
  - Community Engagement: Erin Welle
  - Staff Appreciation Co-Chairs: Kristi Cameron & Lesley McNeil
  - Teacher Ambassador: Alyssa Brown
- **Old Business:**
  - **Book Vending Machine**
    - Earned reward for students
    - Need vending machine and then able to fill using Scholastic dollars
- **Next Meeting:**
  - May 9<sup>th</sup> with student council in attendance

**7:27 pm – Adjourn meeting**